## SECOND TIMBERS CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: MARCH 12, 2018

BOARD MEMBERS PRESENT: Kelsey Fox, Rebecca Holmberg,

Colin McDaniel

BOARD MEMBER ABSENT: Ed Seibert

HOMEOWNERS: None

CONTRACTORS: None scheduled

CPMG: Association Manager Lynda Reifman

Meeting called to order at 5:30 p.m. by Rebecca Holmberg. Ouorum of Board of Directors established.

Board of Directors meeting minutes:

A motion was made by Rebecca Holmberg, seconded by Colin McDaniel, and passed unanimously, to approve the Jan. 15, 2018, minutes as written.

## Financial Statements:

A motion was made by Rebecca Holmberg, seconded by Colin McDaniel, and passed unanimously, to accept the January and February 2018 statements prepared by CPMG, subject to audit.

Association Manager's Report: Lynda Reifman

\*The Board will review the Association's 20024 Insurance and Maintenance Chart.

\*The Annual Meeting notice was mailed to owners on Feb. 14, 2018.

\*A motion was made by Colin McDaniel, seconded by Rebecca Holmberg, and passed unanimously, to accept the renewal proposal submitted by Cowboy Mowing for the 2018 grounds maintenance season.

\*The satellite dish bolted to the siding at J6 has been removed. The cost of siding repairs will be billed to the condominium owner.

\*Topics for the spring newsletter: dumpster usage, large item pickup, shopping carts, littering, cigarette butts, dog excrement, sounds travel through the buildings.

## Board Member Topics:

- \*Association insurance renewal in April 2018.
- \*Bids to be obtained for 2018 gutter cleaning.
- \*Kitchen line cleaning clarification.
- \*Flood light out on north side of Building G, the light fixture at K8 is broken and a bulb has burnt out in the ground level fixture of the K building. Adjournment to Annual Meeting at 6:34 p.m.